

# STEP 1



Goto App Store and search for Local Hub app and click download link or use the the following link:  
<https://itunes.apple.com/us/app/local-hub-ibew-union-local/id1081528480?l=s=1&mt=8> .

# STEP 2



After opening the Local Hub app, change the default Local from 196 to 1260 then press "Authenticate."

# STEP 3



Enter your card number and password in the proper fields. If you don't know your card number, call the office at (808) 941-9445. Your default password is your last name lowercase.

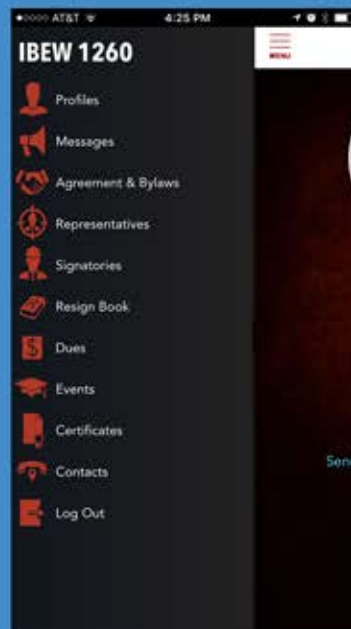
# STEP 4



Change your password by entering your old password (lastname) in the top box and your new password in the bottom box.

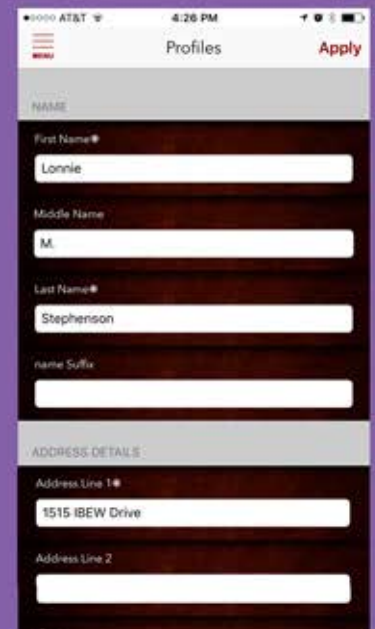
If you forget your password, the local office can reset it to the default.

# STEP 5



Press menu, then profiles to update your personal information.

# STEP 6



Verify and update your personal information then press reply.

\*First Name, Last Name, Address, City, State, Zip, Home Phone, Mobile Phone and Email Address are required fields.